

## NO SHOW and Missed Appointment Policy

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When our office schedules your appointment, we are reserving a dedicated chair and time slot just for you. Our policy is that if you must reschedule your appointment, you must provide us at least 24 hours notice. This courtesy makes it possible to give your reserved time slot to another patient in need.

There is a charge of \$50.00 per hour scheduled for not showing up for scheduled appointments.

\*Repeated cancellations or missed appointments will result in loss of future appointment privileges and possible dismissal from the practice.

Every patient in our practice receives this unique reservation. When your appointment is made, a time is reserved, your materials are ordered, and we make special arrangements to be ready for your visit. Except for emergency treatment for another patient, you can expect us to be prompt. We, of course would appreciate the same courtesy from you.

I understand that should I fail to attend an appointment. I will be subject to a \$50.00 failed appointment fee per scheduled hour missed.

I have read the above Appointment Policy and have initiated it in order to ensure my understanding of this policy.

Signature

Date

